

Governing Body

- A number of governors have been assigned as link governors for the School Development Plan or Teaching & Learning Areas. Their role will be to get a full picture of the subject area they are responsible for and any ongoing issues.

English: Sam James

Maths: Olly Cheng & Richard Holmes

Science Dominic May

The creative arts: Melian Mansfield & Amanda Jones

School lunches and healthy living: Nina Job & Maud Waret

ICT: Eddie Webb

Assessment and Reporting: Lorraine Gerrard

Citizenship and Values Education: Paul Sowerbutts & Sibylle Erdmann

- The Senior Leadership Team are continuing to review security at the school and at ways in which risk can be minimised.
- The Senior Leadership team are looking at areas for financial resilience. It was also noted that the National Funding Formula to be introduced next year will present more costs pressure. SLT are looking at ways the school could generate income.
- The head reported that the Network Learning Community of schools is considering potential ways forward as the local authority is diminishing in size and schools are been encouraged by the local authority to consider joining multi academy trusts (MATs). [Note: The following week the Government announced all schools were to become academies by 2020/22]. Governors were invited to volunteer to join a working party to conduct further research.
- The following policies were reviewed by the committee and approved by the governing body: Lettings Policy, Asset Management Plan, Asset Management Disposal Policy, Asset Management Staff loans
- Members of the Child & Community committee will be conducting a safeguarding audit in the school of all systems/procedures. T
- Health & Safety Committee is currently reviewing a lock down policy for the school and discussing what kind of alarm system should be put in place to alert all staff and pupils that the school is in lock down. They will also be conducting a Risk Assessment in school.
- The GB also discussed forming an environmental “Green Club” for interested parents in conjunction with Ben Strange and how pupils can be more exposed to foreign languages.

Resources Committee:

- The Committee discussed now best to use Boffey House for lets discussing the issue of insurance requirements and “out of hours” lets.
- The School’s business manager circulated the 31st January budget figures with a report of the main points and Year End Projection to all governors.
- School Meals – governors asked for an annual report from the caterers summarizing the financial position in relation to the agreed budget, the uptake in relation to a set target, and proposed actions to remedy any shortcomings / make progress towards agreed goals.
- The Committee again discussed the issue of resilience which is particularly important at a time when budgets are being squeezed and where savings might be made in the future and

how income could be generated. A full report will be brought to the Governing Body at the end of April

Child and the Community Committee:

- Ben Strange gave the committee an update on the School Development Plan. Governors will link to specific SDP areas. Current SDP items will stay on the plan for two years to ensure they are fully embedded.
- Science –The school has started using the Hamilton Trust scheme for Science. Coleridge has linked up with a Science teacher at Highgate Wood who will be coming to Coleridge as well as Highgate private school to provide a Science Enrichment Day for Pupil Premium children across six local schools.
- Reading – Corinna Phillips gave a comprehensive update and reported that a very healthy budget for Reading has helped with the SDP enabling the purchase picture books and for staff to attend very useful courses. Parent presentations have been held and the volunteer reading scheme is running again. The school are also looking at how to best spend the £4K for the library from Coleridge Families.
- The committee discussed bullying and management of bullying. The school takes both a pro-active/preventive approach and a reactive approach. The senior leaders reported to governors that they are to introduce more explicit anti-bullying sessions empowering children with the language to communicate and that luckily instances of bullying are very low.
- How concerns and complaints are dealt with was also discussed and it was agreed that guidance for parents on who to contact for particular scenarios would be useful as well as a code of conduct.

Health & Safety Committee:

- As part of the School Critical Incident plan some schools also have a lock down plan. Committee are reviewing this and looking at models adopted by other schools.

Environment Committee:

- School is meeting with Haringey regarding classroom ventilation and temperatures on Coleridge East.
- School's Business Manager has received a comprehensive report on the remedial works needed on the facade on East. It is safe at the moment but £7200 is needed to finish the repairs or it will deteriorate and cause more problems. The committee agreed this work should go ahead.
- Haringey had been unable to appoint a replacement crossing patrol officer. School is pursuing some alternatives to see if they can find a replacement.
- The Asset Management Plan was circulated for review to be brought to GB for approval with ICT Disposal Policy and Staff Loans Policy.

Maintenance and Development:

- Site manager has obtained quotes for replacing the water tanks on West. The school is looking at the most economical and most secure way to replace the perimeter fencing on West and reinstate the keypad at the front entrance door. Currently appear to be high, the school's business manager and site manager are continuing to look at this.
- Quote has been obtained to replace missing fencing posts on West.
- Committee will also look at improvements for Year 1&2 playground.