

Governing Body

- Membership: Chair of Governors, Mark Harber will be stepping down at the end of the academic year
- Governors' day has been arranged for 28th June
- GB discussed new security arrangements about entering the school premises and the need for safeguarding. Letter to be sent to parents advising them of changes

- 2016/17 Budget update: Projected income increase. However expenditure increase by 40% partly contributed to rising staff costs (which accounts for 80-85% of budget – similar to other schools) and increase in employer contributions at 3-4% has increased staff costs by £100K approximately. There is a £15k increase on the Premises budget allocation. Long-term it is anticipated there will be a 10% in income over the next 5 years. With the current levels of resourcing this would lead to a deficit budget. The Committee are reviewing the long term needs of the school and considering potential income generation.
- Perimeter fencing on Coleridge West is inadequate. Estimates have been obtained but school is awaiting a decision by Haringey as to the funding.
- Budget meeting will take place in May to finalise 2016-17 Budget.

- It was reported the NLC Head teachers' meeting will take place on 24th May and discussions will continue exploring ways of formalising the NLC group as a Trust which will give the NLC group a stronger position going forward with regards to making a choice.

- Academy Update: The governing body agreed they need to be proactive and take ownership of researching and finding out more about academy status. It would also provide an opportunity to find out what the staff would like, the parents and the pupils. It was agreed to explore what makes Coleridge the school it is. [Note. Govt U-turn on forcing all schools to become academies on 7th May)

- Halls Update: Dominic May provided an update. The tendering process is now complete and three quotes were received. The contractors have been appointed to go ahead with the project during the summer holidays. A meeting took place last week with Coleridge Families to discuss funding for the project.

Resources Committee:

- Committee discussed Safe Recruitment Procedures. It was agreed that any Governor involved in future recruitment should undertake the on-line training module, and this should be added to the Procedure.
- Lettings: Discussed finalising the school's letting including the issue of insurance. Sam James to look into the insurance aspect.
- Budget 2016/17: Cathy had circulated the year end budget figures with a report of the main points to all governors. She also circulated a proposed budget for the following year 2016/17. Main headlines –
 1. Projected increased income of £68K
 2. A total projected increase in expenditure of £246K
 3. Staff costs are to rise by nearly £175k due to two main issues: Removal of 3.4% NI rebate for employers operating a pension scheme and effect of 2.3% increase in employers' pension contribution from September 2015 and 0.5% increase in employers' contribution from April 2016.
- Financial Resilience: Proposed deficit for 2016/17 was unsustainable in the light of proposed reductions in government funding, assumed to be 10% over the five years. Since a meeting

with governors in Extensive work had already be done to reduce the predicted deficit A special meeting is to be held on 26th April to look at ideas for further income generation.

Child and the Community Committee:

- The CCC meeting was postponed to discuss the budget.

Environment Committee:

- Classroom Ventilation and Temperatures on Coleridge East: School met with Haringey to go over the works that had been carried out in the classrooms and middle areas. There may be a possibility of fitting solar filters to the classroom windows.
- Shirley Boffey House: Any reconfiguration of the middle floor would require an initial outlay so thought needs to go into maximising income from the space.
- Front Façade: Further works on the facade on East have been scheduled for the summer break.
- Water Tanks on West and Perimeter Fencing on West: Quotes for both these urgent items have been forwarded to Haringey but they have not responded despite numerous calls. Continue to chase.
- Development Plan: The budget is very tight for next year leaving little room for expenditure on all but vital items.
- Accessibility Plan: This is to go to GB for approval.
- Grounds Development: Paul is to replace missing/broken posts at edge of Forest School area. The Millennium Garden is in desperate need of refurbishment. The area will be made safe but there are not the funds to re-do it properly. Harringtons will be asked to look at it and give a proposal.
- Asset Management Plan: Lorraine volunteered to do the annual inventory check of IT equipment with IT manager.
- Energy Efficiency: Cathy (SBM) spoke about an offer presented at School Business Managers' Haringey briefing. A company called REFIT are trying to promote making adaptations to school buildings to make them more energy efficient, which they guarantee will save money over time. They offer interest free loans payable over 8 years. It was agreed that Cathy should invite them for a discussion with members of the Environment Committee sometime soon.
- Pollution: There is a general campaign to reduce pollutants in London. It was noted that East Coleridge had a mechanical ventilation system fitted as it was sited near a main road.