



The Children and Young People's Service

Election of Parent Governors

Coleridge Primary School Governing Body

Dear Parent/Carer,

There are **two** vacancies for parent governors of pupils attending the school.

In addition to parent governors, the governing body includes:

- LA Governor (Appointed by the Council)
- Staff Governor (Elected by the other staff at the school)
- Headteacher Governor
- Co-opted Governors (Appointed by other governors)

All parents, guardians and carers of pupils attending the school are eligible to stand. If there are more nominations than places available, an election will be held.

If you are interested in being a parent governor:

1. Please complete the nomination form overleaf, get it countersigned by a proposer and return it to the school office no later than Tuesday 31st October.
2. Candidates are also asked to provide a brief statement about themselves, not exceeding 100 words. In the event of there being more than two candidates, an election will be held and these statements will be distributed with voting papers.
3. Ballot papers, including the candidate's statements, will be distributed on Friday 3rd November.
4. Parents return ballot papers by Post Office mail or personally to the school office where there will be ballot boxes, no later than midday (12pm) Friday 10th November.
5. The votes will be counted on Friday 10th November and the results will be announced on Monday 13th November.



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NOMINATION FORM

Name of Candidate.....

Address.....

.....Postcode.....

Telephone(Day).....(Eve).....

Name(s) and Classes of children attending the school:

.....Class:.....
.....Class:.....
.....Class:.....

Signature of Nominee.....

Name of Proposer.....

Name & Class of Proposer's child attending the school

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Signed.....Date.....