



Post Title: Teaching Support Assistant for a child with special educational needs

Grade: Scale 4, £20667 per annum, pro-rata

Reports to: Class Teacher / SEND team

Responsible to: Headteacher

PURPOSE OF JOB:

To work as part of the SEND Team in supporting the school to ensure high quality provision for children with special educational needs.

Key Areas of activity

Knowledge and Understanding

- To improve the outcomes for children with special educational needs and to help them overcome the barriers to learning and achievement.
- To support teachers and other colleagues who work with children with special educational needs within the mainstream classroom.
- To work alongside, and liaise with, external agencies to deliver services that will help raise educational standards and well-being for children with special educational needs.

DUTIES to be undertaken with the support of the SEND team and class teacher:

- To deliver pre-determined support programmes or interventions and prepare resources as appropriate, e.g. SEND Support Plan, Pastoral Support Plan.
- Understand the needs of the child and develop/implement strategies to ensure positive behaviour for learning.
- To provide appropriate support to pupils, individually and in groups, under the direction of the class teacher and the SEND team, to enable them to participate in learning experiences and to achieve.
- Observe and monitor pupils' progress and adapt agreed approaches to their particular needs.
- To work closely with the SEND team and senior leaders to ensure that the needs of the child are understood, addressed and monitored.
- Provide feedback to all professionals on pupil progress.
- To undertake appropriate training to further develop and maintain expertise.
- To promote children's self-esteem and independence within the classroom environment and further develop links between home and school.
- To be aware of and support school policies and procedures.
- To provide support and assistance for children's well-being.
- To promote play development and relationships with peers, in the classroom and at play and lunchtime.
- Under the direction of the class teacher, to liaise with parents as appropriate, maintaining sensitivity and confidentiality at all times.
- To attend appropriate staff meetings and training days/events as requested.

Other professional requirements

- Establish effective working relationships with professional colleagues
- Establish effective working relationships with parents/carers
- Set a good example to the pupils you work with through your presentation, personal and professional conduct

Personal qualities/skills

- Demonstrate a commitment to equal opportunities
- The ability to work independently and as part of a team
- The ability to manage, organise and motivate children
- Flexibility, initiative and the capacity to maintain a positive attitude
- To maintain a calm and consistent manner at all times
- A commitment to professional development
- An enthusiasm and energy for working with children