

Governing Body

- Membership: Paul Sowerbutts is stepping down. He was thanked for his support and contribution. GB agreed to seek a replacement in the autumn term and expressed interest in finding a governor with fund raising skills. Sam James' term of office as a Parent Governor ended and she has now been appointed as a co-opted governor. GB agreed to hold parent elections at the beginning of next academic year.
- Mark Harber will be standing down after eight years as Chair. A new Chair of Governors will be elected in September 2016.
- Lorraine Gerrard agreed to take on the role of Child & Community Committee Chair replacing Mark Harber.

- It was reported the new security procedures are working well and positive feedback has been received.

- GB agreed the Budget.

- Autism Awareness week was very successful. During the discussion on Disability Awareness Week it was recommended for the school to cover, in addition to autism, other disabilities in the future.

- Headteacher's report:
 - Budget 2016-17 has dominated senior leadership discussions focussing on the direction of the school and compiling an action plan to address the proposed future budget cuts.
 - Meetings held with all staff to discuss what positives and non-negotiable aspects of Coleridge School. Staff morale is good; strong staff team and a great sense of community. Monthly working party (governors and staff) is be set up to focus on looking at school development and to consider the strategic future of the School.
 - Network Learning Community (NLC) – Leon reported little enthusiasm for Multi Academy Trusts (MATs). The NLC has developed links with a Community Trust to explore how the NLC can work more collaboratively in the future.

- Feedback from governors attending the Governors' Day was very positive and the lessons observed were described as interesting and exciting offering a friendly and happy environment for children to learn in.

- Healthy School Network: meet every term; Nina Grimes and Mark Harber attended. Network looks at challenges/successes from different schools such as: parental involvement; child size (the majority of children are bigger when they start school); more ideas for exercising; introducing more cooking at school. Noted across the Borough same problems with packed lunches and snacks after-school. The school previously published guidelines for packed lunches and it was proposed to reintroduce this.

- Discussions took place about getting children to be more active first thing in the morning.

- Perimeter Fencing: Haringey local authority has agreed to pay 50% of the replacement cost and 50% of water tank replacement cost leaving estimated cost of £11k for the school to pay. GB agreed can go ahead.

- Noted Kath Howell and Paula Kitt reviewed the Risk Assessments and H&S policy being reviewed. Copy will be published on the school website.

- SEND: Elena Wolf reported that Elena and Melian met with SENDCO with focus on pupil transition to secondary schools. New systems have been implemented which have been very.
- Child Protection training for the whole school staff took place on 3rd May 2016.
- The Safeguarding Audit now complete and it was reported the Committee is satisfied the systems in the school are in order. A separate safeguarding audit was completed 30th June 2016, and the School came out very strong achieving a majority of 4 scores in each section - (noted 4 is the maximum score).
- Halls Update: Dominic May reported the company approved and appointed had pulled out. However, Newman Construction may be able to take on the project at short notice to complete during the summer holiday. The Chair thanked Dominic May for all his work in connection with the Coleridge Halls project.
- Farewell to Chair: Mark Harber thanked all members of the Governing Body, staff and headteacher. The headteacher expressed sincere thanks and appreciation to Mark for all his work and support to the School as Chair.

Resources Committee:

- School dinners: Nina and Leon to meet Ashlyn's to discuss ongoing management issues, meals uptake and reporting of figures.
- Lettings: Sam agreed to meet Cathy (School Business Manager) in the next couple of weeks to finally resolve insurance requirements to allow lettings generally.
- Budget Update: Cathy had circulated the budget figures for the first two months of the financial year with a report of the main points to all governors. The water bill / usage seems to have increased and needs investigating
- West Halls: Dominic reported that the contractor who had 'won' the tender, had pulled out. He is talking to other contractors
- Nursery provision: Lorraine has identified a need / opportunity to adjust the nursery 'offer' to address the current lack of uptake of afternoon places. A plan has been put together to allow a small number of children to pay for extend days.

Child and the Community Committee:

- Corinna provided an update on school focus to improve Reading: Much of the budget has been spent on sending staff on training in following areas: a) Inference, b) Using picture books to promote higher thinking skills, c) Pie Corbett Talk For Reading scheme. This training has been shared with all staff during INSET days and Twilight training sessions. Reading will remain on SDP next year, when the focus will be on poetry and language acquisition through reading. Work to ensure that children with English as an Additional Language (EAL) are able to fully access the reading curriculum. Corinna will also be examining afternoon reading practice in the Infants, looking at the validity of 1:1 reading vs small group formats.
- Phonics: this year saw a small dip in the school's attainment figures and a significant increase in the national average. School is working to bring the two figures into line. Corinna has begun work with Yrs 1 and 2 to decide how to include aspects of phonics teaching in reading workshops.
- Home Learning Survey: Noted that it has been very difficult to find one model to suit all as the parent feedback presented mixed viewpoints on the impact of home learning. SLT has

been a lot of time researching benefits of homework. The school will also introduce My Maths online activities to HL. We will also recommend more formal 'skill and drill' type activity books etc. that people could use if they wanted a more formal approach to HL.

- Citizenship and Values - will remain on the SDP next year too. Committee discussed how we ensure in a school like ours that everybody feels valued and able to achieve and flourish. Next year - focus on developing P4C (Philosophy for children) in KS1/EYFS
- Thanks were given to Mark, this was his last CC meeting.

Environment Committee:

- Front Façade: Final works on East facade were carried out over the half term break. Cathy will schedule inspections every 2 years minimum.
- Perimeter Fencing on West: Still no response from Haringey regarding funding for the fencing. If no funding is forthcoming some actions need to be taken to cover the bare areas and make the back exit more secure.
- Grounds Development: Site managers Paul and Darren are replacing the broken posts on West with a creative seating and planting border. Harringtons have been asked for ideas to improve the Millennium Garden. Improvements to the grounds on West will be a priority for fundraising after the Halls Project is completed.
- Development Plan: Paul is building cupboards in the recesses on East. Paul will strip back middle areas on West and put in sinks.
- Year 1 Classrooms: Some planting to cover the bare railings would make the outside areas for Reception classes on Crouch Hill more attractive. Leon checks every day the Air Quality Network report and air pollution is quoted at a safe level.
- Sustainability: Paul and Darren are checking for leaks on East as water bill was significantly more than last period. The water company has been requested to come and check the meter.
- There will be a staff meeting on 21st to discuss the budget with teachers and ask for ideas on what measures can be introduced to make savings, however small.
- Some repairs to playground equipment that were needed have been carried out.

Health & Safety Committee:

- Fire Evacuation Plans: these are all up on East and almost all up on West.
- First-Aid Training: Training for TAs and certain staff take place in September.
- Playground Equipment Checks: this has been organised by Cathy at a very competitive price.
- Routes used for swimming pool visits/tube station etc to be documented by Paula
- Lost Property: A big thank you to Maude for co-ordinating the lost property clear up.
- Crossing Patrol: KH said she would contact Haringey in order to get some notices advertising the post and put them up in the library.
- Lockdown Policy: PB said he would contact the alarm company to see if it is at all possible to introduce a new tone that would alert school to lockdown rather than fire.
- Club Organisers and First-Aid Responsibilities: CC spoke about the need to centralise the organisation/administration of all clubs.
- Display Screen Assessments: For people who spend 1hr+ at their screens. PK said that she would send the checklist to staff so that they can assess themselves.
- Health & Safety Policy: LC signed a copy of this and a copy will be taken to Governors meeting. PK sending copy to all staff along with the H&S Guide and checklist, and ask staff to sign once they have read it.
- Health & Safety Audit Requirements: Checklist to hand out to contractors

- West Playground: Once the hall project completed, CF to give the West playgrounds priority.
- A Register of children who are walking to school: School would like to know which children are walking to school on their own and to get parental consent for this. Letter will be sent out to parents.
- Fence on West: A company has been identified to carry out this work and hopefully it will be done over the summer.