



Coleridge School Governing Body

Environment and Health & Safety Committee Terms of Reference September 2021

Membership: Debby Kuypers (Chair) Paula Kitt (H&S Officer and Clerk), Leon Choueke, Lorraine Gerrard, Nomi Tysman, Morinade Akinbobola, Paul Baker, Cathy Ching, Georgia Norton, Nina Grimes, Kath Howell

Quorum: 3 members of the Governing Body. The Committee will meet at least once a term.

The objective of the Environment and Health & Safety Committee is to provide guidance for the Governing Body and support to the School Leadership Team in promoting a safe, secure, stimulating, healthy and sustainable school for the benefit of pupils, their families and the wider community.

The Committee aims:-

H&S:

- To monitor that key areas of health and safety are being addressed throughout the school
- To ensure there are members of staff in place to take responsibility for key areas and that relevant records are maintained
- To carry out termly inspections of the school premises to ascertain at first hand any issues of health and safety or maintenance
- To ensure any areas identified in audits as needing attention are followed up

Premises:

- To ensure the school has necessary contracts in place to carry out necessary checks and maintain the premises
- To monitor school assets are looked after and records kept as and when they are removed or replaced
- To instigate and/or approve a development plan to make improvements to the school premises where possible
- To improve, wherever possible, accessibility within the school site

Sustainability:

- To promote and monitor more sustainable use of resources within the school
- To instil respect for the school premises and environment in line with 'caring' as one of the school's core values
- To encourage creative problem solving, as also enshrined in the school's values to respond to and build resilience for the challenges of climate change as they affect our school and local area

- To ensure positive partnership with parents/carers and our community in order to inspire healthier lifestyles, with equitable access

The specific areas and policies to be developed, monitored and reviewed are:

Accident Reporting

Accessibility Plan

Asbestos management

Asset Management Plan

Audits

Contractors in School

COSHH

Educational Visits

Fire Safety Management

First Aid

Health & Safety Policy

ICT Disposal Policy, ICT Loans Policy and ICT Disaster Recovery Plan

Legionella management

Lettings H&S

Maintenance Contracts

Online Safety and Acceptable Use

Pollution

Risk Assessment Procedures

Road Safety

Safety from Violence and Aggression

Sustainability Plan

School Emergency Management Plan

Security

Supporting Pupils with Medical Needs

The School Travel Plan

Developing and maintaining the school buildings.

The efficient use of space in the school.

Developing the surrounding grounds and playspaces to make best use of them.