



Job description for the post of Classroom Teacher

This job description has been compiled to be used in conjunction with the conditions of employment laid down by the DfE.

All teachers will co-operate with each other, be responsible for ensuring that the school's ethos, aims and objectives are positively developed across the curriculum, involving parents, governors and community as much as possible.

The job description is not necessarily a comprehensive definition of the post. It will be reviewed as necessary and may be subject to modification and amendment at any time after consultation with the holder of the post.

Key Responsibilities and Duties

Teaching Responsibilities:

- Plan collaboratively with the year group team to provide an engaging and exciting curriculum.
- Evaluate and reflect upon learning outcomes for pupils.
- Adapt the curriculum according to individual pupil needs.
- Monitor progress using relevant data, set targets, and plan subsequent sessions.
- Provide regular feedback to parents and pupils, encouraging response to feedback.
- Maintain classroom resources in good condition and organise the classroom to stimulate learning.
- Promote the development and emotional well-being of pupils.

Working with Colleagues:

- Uphold high standards of ethics and behaviour, demonstrating respect for colleagues and the school's ethos and policies.
- Communicate with colleagues politely and respectfully at all times in order to ensure continuity in progress and well-being of children.
- Work closely with parents and governors.

Work Within the School:

- Act professionally at all times.
- Attend staff meetings, parents' evenings, and curriculum evenings as required.
- Participate in year team meetings.
- Assist in the organisation and running of extracurricular clubs as required.
- Manage behaviour inside and outside the classroom according to school policy.
- Undertake playground/outside provision duty.
- Take assemblies when appropriate.
- Liaise with external agencies when necessary.
- Keep updated on educational developments and review own performance.
- Participate in performance appraisals and professional development opportunities.
- Maintain awareness of child safety and welfare.
- Adhere to Teachers' Pay and Conditions document regarding work hours.

Skills and Competencies

- Strong commitment to inclusivity and ensuring the best outcomes for all children, including those facing individual challenges.
- Excellent communication and interpersonal skills to engage effectively with students, parents, and colleagues.
- Ability to adapt teaching methods to meet the diverse needs of pupils in a multicultural school environment.
- Excellent classroom management skills to create an inclusive, safe and stimulating learning environment.
- Secure understanding of safeguarding and child protection procedures.
- Ability to collaborate and work effectively within a team.
- Proficient in using data to inform teaching and learning.
- Commitment to professional development and continuous learning.
- Strong organisational skills to maintain a stimulating classroom environment.
- Understanding of the specific context of Coleridge Primary School.

Professional Development

Continuous professional development opportunities will be provided to enhance teaching skills, keep abreast of educational trends, and support the unique context of Coleridge Primary School. Teachers are encouraged to attend relevant courses, participate in performance appraisals, and engage in self-reflection to improve own teaching practice.

This comprehensive job description aligns with the specific needs and objectives of Coleridge Primary School, ensuring that the Permanent Class Teacher role contributes effectively to the school's vision and values.